



NORTHERN GOLD COAST NETBALL ASSOCIATION INC

BY-LAWS

JANUARY 2024

V11.0

TABLE OF CONTENTS

1	DUTIES OF OFFICERS	3
2	SUB-COMMITTEES	6
3	ASSOCIATION REPRESENTATION	6
4	FEES, FINES AND LEVIES	9
5	REGISTRATION	10
6	UN-FINANCIAL MEMBERS	11
7	CLUB UNIFORMS	11
8	PLAYING REGULATIONS	11
9	GRADES AND AGE GROUPS	13
10	POINTS	17
11	FINALS REGULATIONS	17
12	NIGHT FIXTURES	18
13	UMPIRES	18
14	WET WEATHER	19
15	FUNDRAISING	19
16	CANTEEN	19
17	DISCIPLINARY ACTION	20
18	COURT AND EQUIPMENT USAGE	20
19	RELATED POLICIES AND DOCUMENTS	21

1 DUTIES OF OFFICERS

- 1.1 All committee members shall act in the best interest of the Association and its members.
- 1.2 No one committee member can make a decision on association matters without the approval of the Management Committee.
- 1.3 On appointment to the Management Committee all Committee members will complete the following:
- (a) Confidentiality Agreement
 - (b) Conflict of Interest Agreement
- 1.4 President shall -
- (a) Preside at all meetings of the Association and conduct meetings in accordance with the rules of the Association;
 - (b) Attend all Netball Queensland Meetings;
 - (c) Represent the Association whenever possible;
 - (d) Provide leadership;
 - (e) Provide direction to the Management Committee Members in the execution of their duties;
 - (f) Maintain and update the Association's Business Plan;
 - (g) Identify and coordinate funding applications in support of the Association's Business Plan;
 - (h) Service existing sponsors and seek new sponsorship opportunities
 - (i) Develop relationship with local communities businesses.
 - (j) Promote the Association within the community.
 - (k) Present a report at the Annual General Meeting on Association activities and achievements for the past year and events and projects planned for the following year;
 - (l) Attend Association fixtures as per NGCNA Management Committee duty roster.
- 1.5 Vice President shall -
- (a) Attend all meetings of the Association and, in the absence of the President, preside over meetings or represent the Association as may be directed;
 - (b) Attend all Netball Queensland Meetings, in the absence of the President;
 - (c) Manage the Association's assets (facilities and equipment);
 - (d) Conduct facility and equipment condition audits and maintain records to support future spend;
 - (e) Oversee the process of managing the Association's website and social media sites;
 - (f) Oversee the running of the canteen;
 - (g) Support the President in running of the Association
 - (h) Perform any such other duties as the Management Committee may be direct;
 - (i) Attend Association fixtures as per NGCNA Management Committee duty roster.
- 1.6 Secretary shall -
- (a) Attend all meetings of the Association and carry out all directions at such meetings;
 - (b) Issue all notices of meetings in accordance with the Constitution and By-Laws;
 - (c) Keep the books containing the Minutes of records or proceedings of all meetings of the Association and its Committees/Sub-Committees and produce them as required;
 - (d) Conduct the correspondence of the Association and keep in proper files all Association records and reports of Committees/Sub-Committees officers, delegates and officials;
 - (e) Keep a record of names and address of Secretaries of all affiliated clubs of the Association;
 - (f) Keep a record of all Life Members and register of all members;
 - (g) Receive and place before the Management Committee all applications for membership;

- (h) Keep a written record of By-Laws of the Association and alterations there to including the date on which alterations came into force and advise members of alterations thereto;
- (i) Keep a register of colours and uniforms of affiliated clubs;
- (j) Prepare a report for presentation to the Annual General Meeting;
- (k) Carry out all such duties as may be required under the Constitution or By-Laws;
- (l) Perform any such other duties as the Management Committee may direct;
- (m) Attend Association fixtures as per NGCNA Management Committee duty roster.

1.7 Treasurer shall -

- (a) Keep all books and accounts of the Association and prepare a statement of expenditure for presentation to each Management Committee Meeting and each General Meeting;
- (b) Receive all monies and issue receipts/invoices for all payments. On receiving money, payments will be documented and reconciled;
- (c) Ensure all cheques are co-signed by two approved signatories. When paying accounts a copy of the invoice to be paid is to accompany the cheque for reference for signatories;
- (d) Present all accounts incurred to the Association to be passed for payment by the Management. In matters of urgent necessity, payment may be made but must be ratified at the next Management Meeting;
- (e) Prepare a Balance Sheet for the inspection and signature of Auditors and present the same at the Annual General Meeting;
- (f) Perform any such other duties as the Management Committee may direct;
- (g) Attend Association fixtures as per NGCNA Management Committee duty roster.

1.8 Registrar shall -

- (a) Attend all meetings of the Association;
- (b) Be responsible for the registration of playing and non-playing members of the association and affiliated clubs via Netball Connect-;
- (c) Provide support with registration processes to affiliated clubs where requested;
- (d) Provide registration reports to the Management Committee as required;
- (e) Keeps all members particulars confidential;
- (f) Perform any such other duties as the Management Committee may direct;
- (g) Attend Association fixtures as per NGCNA Management Committee duty roster.

1.9 Competitions Convenor shall –

- (a) Attend all meetings of the Association;
- (b) Verify the signatures of each player on the score sheet corresponds with that on the team registration sheet;
- (c) Be responsible for recording all competition match results via Netball Connect;
- (d) Manage grading and fixture generation for association competitions via Netball Connect);
- (e) Generate scoresheets for all fixtures via Netball Connect
- (f) Note players playing in a higher grade at the completion of each round of fixtures and ensure the records for each team are amended after the game;
- (g) Keeps all members particulars confidential;
- (h) Perform any such other duties as the Management Committee may direct.
- (i) Attend Association fixtures as per NGCNA Management Committee duty roster.

1.10 Umpire Convenor shall -

- (a) Attend all meetings of the Association;
- (b) Be a Netball Australia Badged Umpire where possible;
- (c) Stimulate interest in coaching umpires;
- (d) Provide as far as possible for the adequate umpiring of matches;

- (e) Arrange for the development and practical examination of umpires in accordance with Netball Australia;
- (f) Report and record all alterations and interpretations as given by the Netball Australia;
- (g) Deal with all umpiring interpretations and business that may arise in the Association;
- (h) Prepare the umpires roster for all games;
- (i) Foster the growth and raise the standard of umpires;
- (j) Perform any such other duties as the Management Committee may direct;
- (k) Attend Association fixtures as per NGCNA Management Committee duty roster.

1.11 Coaching Convenor shall –

- (a) Attend all meetings of the Association;
- (b) Be an accredited Development level coach where possible;
- (c) Assist clubs and coaches whenever possible with coaching advice;
- (d) Identify and coordinate professional development pathways for coaches
- (e) Advise management on coaching requirements for representative teams/squads;
- (f) Coordinate agreed representative team coaching programs in consultation with the Representative Coordinator;
- (g) Ensure Coach accreditation records for the Association are accurate via Netball Connect ;
- (h) Perform any such other duties as may be directed;
- (i) Attend Association fixtures as per NGCNA Management Committee duty roster

1.12 Representative Coordinator shall -

- (a) Attend all meetings of the Association;
- (b) Organise and coordinate all representatives to include:
 - (i) Travel arrangements and accommodation;
 - (ii) All Rep Player uniforms or liaise with the Uniform Sub Committee
 - (iii) Training session and times (in coordination with the Coaching Convenor)
 - (iv) Liaise between coach/player and Management Committee;
 - (v) Manage the representative team trials and player selection process;
- (c) Keep all player details as received confidential;
- (d) Where possible attend all Golden South / Netball Queensland approved competitions;
- (e) Perform any such other duties as the Management Committee may direct;
- (f) Attend Association fixtures as per NGCNA Management Committee duty roster

1.13 Other positions of the Association shall –

- (a) be appointed by the Management Committee as required
- (b) act in accordance with set position descriptions as directed and set by the Management Committee
- (c) be a non-voting position
- (d) be paid at the discretion of the management committee

2 SUB-COMMITTEES

2.1 The Management Committee may appoint the following Sub-Committees as required;

- (a) Umpire Sub-Committee
- (b) Fixtures Sub-Committee
- (c) Grading Sub-Committee
- (d) Night Fixtures Sub-Committee
- (e) Coaching Sub-Committee
- (f) Representative Sub-Committee
- (g) NetSetGo Sub-Committee

2.2 The appointed Sub-committees will act in accordance with set position descriptions as directed and set by the Management Committee.

2.3 All members of Sub-committee shall be either financial members of an affiliated club, serving members of the current Management Committee or independent financial members of the Association.

2.4 The Management Committee shall appoint a convenor for all Sub-committee's;

2.5 The convenor shall arrange and preside over meetings of the Sub-Committee and shall forward copies of the Minutes, Reports and Recommendations to the Association Secretary within seven (7) days of the meeting or within forty-eight (48) hours prior to any General Meeting, whichever is sooner, for the approval by the Management and or the General Meeting. The Convenor is to notify the Association Secretary prior to conducting meetings;

2.6 At any meeting of any Sub-Committee a quorum shall comprise of at least half plus one (1) of the members entitled to attend.

2.7 Sub-Committee members do not hold voting rights at meetings of the association.

3 ASSOCIATION REPRESENTATION

REPRESENTATIVE TEAMS

3.1 When appropriate, the Association will select and organise representative teams to compete in events conducted by Netball Queensland;

3.2 The Management Committee will provide eligible players and Clubs with at least fourteen (14) days' notice of representative team trial dates;

3.3 The Management Committee will provide eligible players and Clubs with the Association's guidelines on team trials and the team selection process upon notification of representative team trial dates;

3.4 The Management Committee will approve all team selections and have the power to alter any selection decisions at any time;

3.5 All financial registered players of the Association shall be eligible for selection to play in teams representing the Association providing that they:

- (a) complete the Association's application process by the specified nomination closing date;
- (b) accept the nomination conditions described on the application form;
- (c) pay the required **non-refundable** nomination fee to the Association by the specified nomination closing date;
- (d) nominate in their correct age group at the 31st December of the representative year
- (e) be available and attend set trial dates and times except where a player -
 - (i) has moved into the area;
 - (ii) played outside the region;
 - (iii) was injured at date of trial and can supply a medical certificate
- (f) be available and attend the State event wherever it may be staged (where applicable);
- (g) be available and attend any carnivals that the Association nominates for;
- (h) be available and attend set training dates and times;
- (i) in reference to Stage Age Competition (12-15 years) be a registered player for an affiliated club in the Association's Saturday Competition in the previous winter season (players 12 to 15 years as at the 31st December of the representative year); as well as the Saturday competition for the representative year selected in
- (j) in reference to Senior State Age Competition (16-18 year) be a registered player for an NGCNA competition in the previous year (players 16 to 18 years as at the 31st December of the representative year); as well as the current representative year selected in
- (k) in reference to Premier League Teams, nominations to trial for our 15 – Opens will be considered from players that have not played with NGCNA in the previous year. If selection into a team is successful, players must be a registered player of NGCNA– in one of our NGCNA competitions (outside of the rep program) for the representative year selected in.—
- (l) be free from debt from a previous season. Eligibility will be reinstated once the original debt has been cleared;
- (m) have not breached the Association's code of conduct and received notice of the breach in writing and do not remain ineligible to represent the Association during the two (2) year breach period;
- (n) have not withdrawn from a representative team after final selection without valid or reasonable cause presented to the Management Committee and do not remain ineligible to represent the Association during the two (2) year penalty period;
- (o) have not already been selected at another Association;
- (p) accepted the conditions and requirements as set down in the Representative Booklet,
- (q) agree to pay all costs as set by the Association which includes any fees, travel costs, accommodation and uniform costs by the specified due date as set by the Management Committee.

3.6 Upon selection into a team all representative players shall receive an acceptance package that contains the:

- (a) representative program details (where known)
- (b) codes of conduct
- (c) acknowledgment form to be returned to the Association accepting the selection offer and the conditions and requirements of the offer;

REPRESENTATIVE OFFICIALS

3.7 The Management Committee will provide at least fourteen (14) days' notice of representative official nomination dates;

3.8 Nominations for representative officials shall be presented to the Association's Secretary by the nominated closing date;

- 3.9 The Management Committee will approve all representative officials and have the power to alter any selection decisions at any time;
- 3.10 The representative officials shall take up duties immediately upon appointment and liaise with the Association's Representative Convenor and Coaching Convenor and in regards to duties;
- 3.11 Upon selection all representative officials shall receive an position acceptance package that contains the:
- (a) position (Coach; Assistant Coach; Manager and designated team)
 - (b) position description outlining the key responsibilities of the position
 - (c) codes of conduct
 - (d) Honorarium (as determined by the Management Committee and if applicable)
 - (e) acknowledgment form to be returned to the Association accepting the offer and the conditions and requirements of the position;
- 3.12 The Association's Management Committee and nominated Sub Committee shall attend all Netball Queensland approved competitions;
- 3.13 The Association will bear the costs for the Association's representative officials to attend all Netball Queensland approved events including travel, accommodation and meals;
- 3.14 Umpires participating in Netball Queensland State approved competitions or Regional events will be appointed by the Association's Umpire Convenor in consultation with the Association's Management Committee.

REPRESENTATIVE UNIFORMS

- 3.15 All players in the Association's representative teams shall wear the uniform of the Association which consists of the following:
- (a) NGCNA Players Dress and Bummers
 - (b) NGCNA Socks
 - (c) NGCNA Players Polo Shirt
 - (d) NGCNA Jacket
 - (e) NGCNA backpack for all players
 - (f) NGCNA travel bag for State Age Player
 - (g) NGCNA hat
 - (h) Appropriate Footwear
- 3.16 The Association's uniform shall be registered with Netball Queensland and shall not be worn by any other teams affiliated with the Association;
- 3.17 Coaches, Managers and Umpires representing the Association must wear correct uniform;
- 3.18 No body piercings of any kind allowed in any competition.

4 FEES, FINES AND LEVIES

- 4.1 The fees for each category of membership shall be the sum as determined by the Management Committee.
- (a) Affiliation Fees
 - (i) Payable with application of membership, as determined by the Management Committee;
 - (b) Registration Fees

(i) Payable by clubs on the basis of each player competing in fixture competitions controlled by the Association and shall be payable by the date fixed by the Management Committee; (and shall include - capitation and Insurance)

(ii) Payable by any Non-Playing Volunteer who nominated from any club or is duly elected to the Management Committee, Sub-Committee, and/or appointed to act as Coach, Manager, Umpire, or in any other capacity controlled by the Association and shall be payable by the date fixed by the Management Committee;

4.2 Levies may be imposed by the Association on all affiliated clubs for a specific purpose;

4.3 Fines and Loss of Points are imposed on any club, player or umpire for breaches of regulations as set out in this document and are subject to change by the Management Committee at any time;

SUMMARY SCHEDULE OF FINES AND LOSS OF POINTS

Action	Penalty
Failure to carry out grounds duty (Club Duty Day)	Fine \$100
Failure to provide registration information by a nominated date when requested by the Association	Fine \$25 per week
Unsigned score sheet	Forfeit of team game points
Failure to correctly complete scores sheet	Forfeit of team game points
Not handing in score sheets after game completion	No points given for the game to either team
Failure to comply with the original signature	Loss of one (1) point
Interchanging team players within the one (1) division	Loss of three (3) points
Playing of an unregistered player more than once	Loss of three (3) points
Playing a player from a higher division than the team they are registered to	Loss of three (3) points
Registration of a player with incorrect age/date of birth	Fine \$500 and Loss of two (2) points per game played; disqualification of the player.
Forfeit of a Finals game (including Semi Final/Prelim Final/Grand Final)	Fine \$50 per team and Immediate disqualification from the competition
Failure to wear correct uniform and adhere to dress standards;	Loss of two (2) points
Failure to wear correct Umpire uniform	Fine \$100
Failure to supply an Umpire	Fine \$100
Failure to notify of forfeiture by 6pm the evening prior to fixture game	Fine \$100 and three (3) points will be awarded to the non-forfeiting team and zero (0) point awarded the team who forfeits

4.4 Fines or loss of points shall not be limited to the above and a fine imposed for any breach of regulation shall be paid before the club, player or umpire participate in any further Association events.

5 REGISTRATION

- 5.1 It is the responsibility of each Club to nominate with the Association by the designated date, including the number of teams participating in the requested competition together with the completed Capitation forms.
- 5.2 Clubs shall submit player details as determined by the Association;
- 5.3 No team shall be registered with less than seven (7) players or more than ten (10) players;
- 5.4 It is the responsibility of each Club to ensure that proof of birth is sighted prior to submitting players for registration to the Association. Incorrect registration of a player will incur penalties as detailed in paragraph 4;
- 5.5 All players must show proof of birth upon demand by the Management Committee;
- 5.6 A player's age as on 31 December in the year the season commences shall determine the age group in which they may play;
- 5.7 Clubs must complete a Team Registration Form which must be signed by all team players prior to taking the court for their first fixture game. Players must sign the Scoresheet using the same signature provided on the Team Registration Form.
- 5.8 Players are not allowed to register in more than one team or Club within the Association during regular Saturday competition at the same time;
- 5.9 Team lists must be finalised prior to grading, any added players need to be approved by the NGCNA Management Committee.
- 5.10 Clubs may continue to register players throughout the competition to fill team vacancies. Registrations are subject to clauses 5.11 and 5.12;
- 5.11 Players may play only one (1) game prior to registration. Incorrect playing of an unregistered player will incur penalties as detailed in paragraph 4;
- 5.12 Players who have played one or more **competition** rounds will be ineligible for a refund of fees paid;

6 UN-FINANCIAL MEMBERS

- 6.1 Any individual who is reported to the Association as being un-financial shall be ineligible to affiliate with any other team or club until the original debt has been cleared;
- 6.2 Upon notification of un-financial members, the Association shall advise the offending members of the conditions of clause 6.1;

7 CLUB UNIFORMS

- 7.1 On first applying for membership, each club shall submit to the Competitions Convenor full written particulars of its uniform for approval by the Management Committee;
- 7.2 No team or club shall change its uniform without first obtaining consent from the Management Committee;
- 7.3 Newly registered players may be out of uniform for three (3) fixtures games only;

- 7.4 Written request may be sought from the Secretary if the uniform is not available in the stated time;
- 7.5 It is the Clubs responsibility to ensure that all of its players are in registered uniform by the first fixture round. Should a player or team not be in uniform and has a valid reason for the player being out of uniform it must be presented and prior permission in writing must be obtained.

8 PLAYING REGULATIONS

- 8.1 The rules adopted by all members shall be those of the NETBALL AUSTRALIA;
- 8.2 The Team Registration Form must be completed by each team and is designed for ready reference to the number of times a player has played in a higher grade or age group and displays the personal signature of each team player, therefore providing permanent reference to player on how they must sign the fixture score sheet;
- 8.3 All players of all divisions must sign the Team Registration Form each season, in the appropriate place;
- 8.4 In the event of a team or club disbanding, its members shall not be at liberty to play with any other Club without the consent of the Management Committee;
- 8.5 A player wishing to transfer from one Club to another during the current season must obtain a clearance in writing which must be endorsed by the Secretary of their previous Club. Only one transfer per player per season will be permitted, unless approved by the Management Committee;
- 8.6 No player shall play in a lower division than which the players team is registered to unless prior approval is received from NGCNA. A player from a lower grade may play in a higher grade for a total of two (2) games in any higher grade, the player will return to their original team of registration;
- 8.7 No change of division will occur for any team after round 4 of the competition.
- 8.8 No interchanging within the same division is allowed. Players must play in the team they registered with.
- 8.9 Notification from teams of intention to forfeit must be provided to the Competition Convenor by 6pm of the night prior to fixture. Failure to notify will incur penalties as detailed in paragraph 4;
- 8.10 A forfeit may be claimed if the opposition cannot field a minimum of five (5) registered players within five (5) minutes of the scheduled game time and umpires calling the teams to take the court. A team may not sign on any more than two (2) player as fill in. Fill in players must be from one grade below within the club; NetSetGo players cannot cross over into the junior competition. Two fill in players can only be used when not exceeding 7 players.
- 8.11 If court and umpires are ready and the opposing team has five (5) players then play must commence on time.
- 8.12 Teams claiming forfeit at time of competition should complete and sign the scoresheet that is also signed by the umpires;
- 8.13 In the event of a team forfeiting two (2) consecutive games, the team must show cause to the Association for such forfeiture;

- 8.14 Males up to and including twelve (12) years of age as at 31 December of the year the season commences are eligible to play in the applicable NetSetGo or Junior competitions and are classified as a normal playing member;
- 8.15 No one other than the Team Captain may question an Umpire's decision during a game. The Captain may query rule interpretations during intervals. If it is felt the Umpire is not controlling the game or is showing bias, a club official should notify the Association office immediately and a Senior Umpire official will come to court to investigate further and take steps necessary to rectify the concerns where required;
- 8.16 Anyone found guilty of disputing an umpire's decision on the netball court, or otherwise misconducting themselves, may be disqualified from taking part in any match under the control of the Association. Umpires may report in writing such players to the Secretary of the Association;
- 8.17 Each team must ensure the name of all players to play that day are on the Scoresheet and/or Netball Connect App before the teams takes the court. Fill in players must seek prior approval from the competitions window before taking the court. All players must sign the Scoresheet correctly with the same signature as appears on the Players Register/ team card;
- 8.18 When playing a player from a lower grade, Team name and division must be noted on the Scoresheet in the Borrowed Players area on the Scoresheet;
- 8.19 Where any doubt exists regarding the signature, the Competition Convenor shall refer the Scoresheet concerned to the Management Committee for decision;
- 8.20 Scoresheets and Scoreboards must be collected before each game from the Association control point and returned to the Control by the winning team at the conclusion of the game;
- 8.21 All teams must supply a responsible scorer. Scorers should stand together at the centre of the court and jointly carry out the responsibility of scoring. Where a team fails to supply a scorer, the score submitted by the opposing team will be accepted;
- 8.22 The Scoresheet must be signed by Team Players, Team Captain, Umpires, and Scorers before it is returned to the Control Point;
- 8.23 All protests must be lodged in writing by Clubs to the Management Committee within twenty-four (24) hours after the game to the Association Secretary or President for consideration;
- 8.24 All day season matches will be played on Saturdays and night season matches will be played on Wednesday nights. Make up games for wet days will be rescheduled where possible (see 14.4)
- 8.25 No taped finger nails or piercings. All facial and body piercings are to be removed. Should a player fail to disclose a hidden body piercing and consequently sustains an injury, NGCNA shall not be held responsible. Open players only may wear official netball gloves. School formal exemptions must be applied in writing to NGCNA Management Committee.
- 8.26 Coaches, managers and supporters of teams should position themselves in one spot on the court sideline and not move to multiple positions during a game.

9 GRADES AND AGE GROUPS

9.1 The competition is conducted in the following age groups:

NETSETGO – NON COMPETITIVE

Competition	Age Range
NetSetGo (Net)	Players 5 years turning 6 by 31 st December of the current year
NetSetGo (Set)	Players 6 turning 7 by 31 st December of the current year Players 7 turning 8 by 31 st December of the current year
NetSetGo (Go)	Players 8 turning 9 by 31 st December of the current year

9.2 NetSetGo players cannot play up into the Junior Competition;

9.3 NetSetGo programs will be developed within the guidelines set by Netball Australia and communicated to affiliated clubs each season;

9.4

9.5 Junior – Competitive

NGCNA Grading Guidelines

Competition	Age	Divisions #
Opens	U17+	Div 1
		Div 2
		Div 3
Intermediate	U14, U15 & U16	Div 1
		Div 2
		Div 3

U13	U13	Div 1
		Div 2
		Div 3
U12	U12	Div 1
		Div 2
		Div 3
U11	U11	Div 1
		Div 2
		Div 3
U10	U10	Div 1
		Div 2
		Div 3

Article I. Notes:

All ages shown are for players turning that age by 31st December of the current year

Dependent on the number of team

9.6 Junior players will be able to play up an age group (not a competition category) not more than one (1) year above their own age group with notification to the NGCNA Management committee, Under 10s can play up one age group with written exception to be received to the NGCNA Management committee for approval before playing up one age group.

JUNIOR -COMPETITIVE (Mixed Ages)

Competition	Age Range
Intermediate (14-15 years) (see paragraph 9.7)	Players 13 years turning 14 by 31 st December of the current year Players 14 years turning 15 by 31 st December of the current year

- 9.7 The running of the Intermediate age group will be reviewed each season and will be agreed to by the Association and affiliated clubs in lieu of Junior (14 years) and Junior (15 years). The Intermediate age group is classed as two (2) age groups and a request to play in this age group must be submitted to the Management Committee by the player’s club for assessment.

Competition	Age Range
Open (16-18 +years) (see paragraph 9.8)	Players 15 years turning 16 by 31 st December of the current year Players 16 years turning 17 by 31 st December of the current year Players 17 years turning 18 by 31 st December of the current year

- 9.8 The running of the Open age group will be reviewed each season and will be agreed to by the Association and affiliated clubs in lieu of Junior (16 years), Junior (17 years) and Junior (18 years). The Intermediate age group will be classed as one (1) age group therefore players 14 years turning 15 by 31st December of the current year are eligible to play in the Intermediate age group without submitting a request to play up to the Management Committee. Clubs will assess their own player’s ability to be graded into this age group.
- 9.9 Any male playing aged 13 years and over will be in a mixed competition. There would only be one (1) division. There can be more than 2 males registered to a team, however only 2 can be on court at a time – in either GS, GA or WA and another in GK, GD, or WD.

SENIOR – COMPETITIVE

Competition	Age Range
Senior Day Competition	Players are a minimum of 16 years turning 17 by 31 st December of the current year
Senior Night Competition	Players are a minimum of 13 years turning 14 by 31 st December of the current year

- 9.10 Opens Competition age group will be classed as one (1) age group. Player’s minimum of 16 years turning 17 by 31st December of the current year are eligible to play in the Senior Day competition.
- 9.11 The Senior Night Competition age group will be classed as one (1) age group. Player’s minimum of 14 years turning 15 by 31st December of the current year are eligible to play in the Senior Night competition.

10 POINTS

10.1 Competition points are awarded as follows:

Competition	Age Range
Win	3 points
Draw	2 points
Loss	1 point
Win by Forfeit	3 points
Loss by Forfeit	0 points
Friendly	0 points
BYE	0 points

GOAL PERCENTAGE

10.2 In the event of a tie on points or equal tally of points, a goal percentage is to be calculated. The goal percentage will be calculated on games played, as follows, the team obtaining the higher percentage shall take the higher position:-

$$\frac{\text{Goals For}}{\text{Goals Against}} \times \frac{100}{\text{No of games played}}$$

11 FINALS REGULATIONS

11.1 Finals Format

- (a) Semi-Finals
 - (i) 1st plays 2nd (Winner goes into Grand Final)
 - (ii) 3rd plays 4th (loser is out the competition)
- (b) Preliminary Finals
 - (i) The Loser of 1st vs. 2nd from Semi-Finals plays winner of 3rd vs. 4th Semi-Finals;
- (c) Grand Final
 - (i) Winner of 1st vs. 2nd from Semi-Finals plays winner of Preliminary Final;

11.2 Each round will be started by Association control;

11.3 For players to be eligible to play in a finals series they must have played a minimum of five (5) fixture games for their nominated team through the regular season. Playing ineligible players will incur penalties as detailed in paragraph 4;

11.4 A Club team which does not have seven (7) registered team players available for the Finals Series due to injury may request in writing with accompanying medical certificate for approval of one (1) player from a lower division within their Club stating reason for the request and name of player to be approved. Such players must have played a minimum of (5) games for their Club during the current season.

11.5 Timing on each game is 12mins, 2mins, 12mins, 2mins, 12mins, 2mins and 12mins. Duration of games may vary as decided by the Management Committee;

- 11.6 Injury time will be as per current Netball Australia Rules. All subsequent injury time called in the same quarter of play by the same team is for a maximum of 30 seconds and the player involved must leave the court and may only re-enter the court after the scoring of the next goal. All injury time must be reported to the Association Control Point and will be played at the end of the quarter in play;
- 11.7 In the case of a drawn game, a 3 minute break is given and the drawn game must be reported to Control;
- 11.8 Extra time is 2 x 5 minute halves, changing ends at half time, no interval will be given;
- 11.9 At the conclusion of extra time, if the game is still drawn, then play continues until one team leads by two (2) points;
- 11.10 In Semi-Finals, Preliminary Finals and Grand Finals, the game will be forfeited to the opposing team where an action is made that would see a team penalised with a loss of game points during the regular season;

12 NIGHT FIXTURES

- 12.1 All Team must play in correct uniform. NO leggings, bike pants to be longer than skirt length. Ladies may only wear shorts when playing in a mixed competition;
- 12.2 Uniform colours to be approved by the Association. No two teams are to wear the same colours; (Exception – from the same club)
- 12.3 Points will be deducted for incorrect uniform. This is non-negotiable;
- 12.4 Registration are to be paid by the end of grading games. There will be no exceptions;
- 12.5 New teams will have two (2) weeks to be in uniform
- 12.6 Game fees must be paid before you can take the court;
- 12.7 Temporary players are required to sign in the Borrowed Players area of the scoresheet before taking the court. Temporary players may only play once, after one (1) game the player must register with the team and make payment of registration fees;
- 12.8 No taped finger nails or piercings. All facial and body piercings are to be removed. Player may wear official netball gloves only.

13 UMPIRES

- 13.1 All Umpires must adhere to the Rules as set by the Netball Australia;
- 13.2 Each team must supply at least one (1) umpire of a standard acceptable per allocated game; it is the responsibility of the Club Umpires Convenor to ensure that a competent umpire is available for allocated games;
- 13.3 The training and coaching of Umpires is the obligation of each Club. A Senior Umpire or Umpire Convenor must oversee and assist Umpires in training;
- 13.4 Umpires MUST wear a white shirt and white, black or navy skirt or shorts or plain black leggings. Unless medical conditions apply and the Management Committee has given approval. Club Umpire shirts MUST be predominately white.

- 13.5 Umpires should arrive at the Association at least ten (10) minutes before the game and report to Control Point and sign the Umpire's Sign-on sheet;
- 13.6 After commencement of games, Umpires are not allowed to interchange, except in the case of injury, illness or special circumstances;
- 13.7 Umpires must sign the Scoresheet on completion of the game.

14 WET WEATHER

- 14.1 The Association will decide where possible, one (1) hour before the first match whether the courts are playable or not;
- 14.2 Once play has commenced the Management Committee will decide whether play will continue in the event of wet weather. If wet weather causes stoppage of a game before the end of the second quarter or half time then the result shall be declared 'NO GAME' and no score shall be recorded, however if stoppage occurs after the half time interval, the half time score shall be recorded as the official score and points awarded accordingly;
- 14.3 If games have been cancelled due to weather and are not replayed each team will be awarded two (2) points.
- 14.4 Games cancelled due to weather will be rescheduled where possible.

15 FUNDRAISING

- 15.1 No Raffles or Fundraising other than those approved by the Management Committee are to be run on Association grounds;
- 15.2 Clubs will have the opportunity to fundraise on their assigned Club Duty Day. Clubs shall be advised of their allocated Club Duty Day by the Management Committee at the commencement of the season.
- 15.3 Clubs must advise the Management Committee of Club Duty Day fundraising activities fourteen (14) days prior to allocated day.
- 15.4 Fundraising BBQ's are not permitted unless approved by the Management Committee.

16 CANTEEN

- 16.1 The canteen shall be operated by the NGCNA Management Committee.
- 16.2 Clubs must provide volunteers to assist with canteen operations on their nominated Club Duty days. NGCNA shall provide a club donation as set by the Management Committee.

17 DISCIPLINARY ACTION

- 17.1 NGCNA run Fixtures
 - (a) Any person found to be abusing/intimidating umpires, players, officials or spectators verbally/physically will be given an official verbal warning and/or be immediately suspended for a period determined by NGCNA Management Committee. The President of the offending club member will be informed of this warning/s or immediate suspension of this person by NGCNA.

Any subsequent instance will result in further disciplinary action and may include removal from the Association.

- (b) Any physical abuse will not be tolerated. If any such act of physical abuse occurs the matter will be handed over to the authorities immediately. The offender and any associated player will be immediately expelled from the Association. The Management Committee will have the right to decide further and future involvement and inclusion within the Association.

17.2 Representative Teams

- (a) If any player, parent or spectator is found to be in breach of the National Codes of Behaviour they will be given a notice to present before the Management Committee. The Management committee will convene to decide further and future involvement in the team and/or representative fixtures.
- (b) Parents of Representative Players must abide by the Parent/Guardian National Codes of Behaviour as outlined by Netball Australia. Any breach may result in their child being removed from any representative team.
- (c) Should removal from a Representative Team due to the above occur, refund of Representative fees will not be given. If a play leaves a representative team at their own free will any refund of monies will be at the discretion of the Management Committee.

17.3 Meetings of the Association

- (a) At any meeting called by the Management committee, the Chairperson of that meeting reserves the right to remove any member who shows progressively hostile and disruptive behaviour towards another Association member or Management committee member.

17.4 Social Media (ie. Facebook)

- (a) Any proven intercepted material that is damaging to the reputation of the Association/Management Committee or a member will be considered as a breach of the relevant Code of Conduct resulting in disciplinary action. This breach may include removal of an individual as a member of Northern Gold Coast Netball Association.

18 COURT AND EQUIPMENT USAGE

18.1 The Association holds the Right of Use for the Courts located at Sports Drive, Runaway Bay and holds Duty of Care. No court shall be used without Post Pads.

18.2 Applications for Court and Clubroom use must be made on the appropriate 'Use of Hire' form and forwarded to the secretary.

18.3 All Clubs must check with the Association regarding court availability before setting training times. Clubs must be approved for nominated training times.

18.4 No Club may turn up and use courts without prior consent from the Management Committee. A Nominated fee to cover costs of lighting, administration will be set by the Management Committee and payable by the user (Club etc);

18.5 Clubs or Teams using NGCNA equipment and lighting for training are responsible for the safe return of equipment to the storage unit and court lighting is switched off. Should equipment be damaged/lost or lights left on after use, the costs incurred will be passed onto the Club/Team responsible at the time.

18.6 Clubs must ensure that equipment is packed away tidily.

18.7 No Chairs/Prams/Strollers/Scooters/Skateboards/Bikes or Umbrella's will be allowed between the courts at any time. Players/spectators may not sit between courts or sit/stand at end of courts (goal post ends) at any time. Exemptions for wheelchairs will be considered upon request to NGCNA.

19 RELATED POLICIES AND DOCUMENTS

19.1 NGCNA shall refer to governance Policies and Documents adopted by the NGCNA Management Committee as required;

- (a) Member Protection Policy and parts thereof
- (b) Child Protection Risk Management Strategy
- (c) Privacy Policy
- (d) Social Media Policy
- (e) Code of Conducts
- (f) Complaints Handling Policy
- (g) Committee Member Governance Policy
- (h) Representative Team Coach Policy
- (i) Representative Team Selection Policy

19.2 CORRESPONDENCE

- (a) All correspondence for the Association shall be forwarded to:-

Northern Gold Coast Netball Association
 C/- The Secretary
 PO Box 204
 Runaway Bay QLD 4216

 Or via email:

secretary@ngcna.com.au

- (b) All correspondence from an Affiliated Club shall be recorded by the Secretary.
- (c) The Association may use all forms of communication to enter into correspondence with its members where it deems suitable, including email, phone, fax and postal mail.